**Johnson Water District**

3748 W Highway 87

Roosevelt, UT 84066

**Board of Trustee Meeting**

**Minutes**

January 12, 2023

1. **CALL TO ORDER:**

CONVENED: Board Meeting convened at 6:28 p.m. The meeting was called to order by Dusty Monks.

1. Reorganized**:**

* Paul Percival moved to nominate Drew Eschler for the Chairman, second by Daniel Crozier. Majority approved. (Drew Eschler nay – Paul Percival yes – Daniel Crozier yes – Dean Brough yes)
* Dean Brough moved to nominate Paul Percival as Vice Chairman, second by Daniel Crozier all approved. (Drew Eschler yes – Paul Percival yes – Daniel Crozier yes – Dean Brough yes)
* Dan Crozier moved to nominate Dean Brough as the Treasurer, second by Paul Percival all approved. (Drew Eschler yes – Paul Percival yes – Daniel Crozier yes – Dean Brough yes)
* Dan Crozier moved to keep the Board Meetings on the second Thursday of the month at 6:30 p.m., second by Drew Eschler all approved (Drew Eschler yes – Paul Percival yes – Daniel Crozier yes – Dean Brough yes)
* Drew Eschler moved to keep the same holidays as the previous year 2022, second by Paul Percival all approved. (Drew Eschler yes – Paul Percival yes – Daniel Crozier yes – Dean Brough yes)

1. New Year’s Day January 2nd
2. Martin Luther King Jr January 16th
3. Presidents Day February 20th
4. Memorial Day May 29th
5. Juneteenth June 10th
6. Independence Day July 4th
7. Pioneer Days July 24th
8. Labor Day September 4th
9. Columbus Day October 9th
10. Thanksgiving November 23rd & 24th
11. Christmas December 25th & 26th
12. **ROLL CALL:** Drew Eschler Chairman

Paul Percival Vice-Chairman

Dean Brough Treasurer

Dusty Monks Trustee

Daniel Crozier Trustee

Dickson Taylor Water System Manager

Jim Smart Operator

Karen Ashby Secretary

VISITOR: Brad Knight

* Waterline extension on 2000 South:

1. The Board wanted some clarification on who was paying for the line on 2000 South. Brad Knight is going to install his line to the 4-inch waterline. The line going in front of the property has been installed by Weldon Construction which JWID has paid. Weldon Construction was the only one that put in a bid to do the construction along 2000 South. Weldon Construction bid was for $60,412.40 not including the pipe. There was 1,912 feet of 8-inch HDPE (DR-11) pipe that was installed.

VISITOR: Jason Blankenagel & Kurtis Shawcraft,Sunrise Engineering

* Jason Blankenagel said he need to do a new shape file showing the precincts. Dickson Taylor said let’s get the changes done before printing the precinct map.
* Ledge Lane Booster Station upgrade: Kurtis Shawcraft said that with Weldon doing all the work JWID will pay $47,000.00 out of pocket. With Jim Smart and Dickson Taylor doing some of the work JWID would only pay $13.000.00 out of pocket.

1. The pumps are no longer available as quoted, Jim Smart will meet with Mountainland to discuss different options.

* Independence Connector: Meeting with the Tribe businesses committee will be January 18, 2023 at 9:00 a.m.. Received access permit today. The next step is to have properties surveyed and appraised. Spent $2,993.00 for Tribe ROW Project Admin and $262.50 on land survey and plan preparation.

VISITOR: Eric Rube, Jones & DeMille Engineering

* Eric Rube said that he wanted to let the Board know that there might be some development by the Blu Station by Myton there would be up to four hundred lots. Eric Rube said that he is trying to coordinate with Moon Lake and the water District.

1. **MINUTES:**

* It was moved by Dusty Monks to adopt the December 8, 2022, Budget Hearing Board Meeting Minutes, second by Paul Percival all approved. (Dusty Monks yes - Paul Percival yes – Daniel Crozier yes – Dean Brough yes)
* It was moved by Dusty Monks to adopt the December 8, 2022, Regular Board Meeting Minutes, second by Dean Brough all approved. (Dusty Monks yes - Paul Percival yes – Daniel Crozier yes – Dean Brough yes)
* It was moved by Dusty Monks to adopt the December 20, 2022, Special Board Meeting Minutes, second by Daniel Crozier all approved. (Dusty Monks yes - Paul Percival yes – Daniel Crozier yes – Dean Brough yes)

1. **REPORTS:**

Financial Reports:

* Operational Budget Report was handed out for Board Members to look over. A copy of the Vender Register was handed out on checks that were written for December 2022. It was moved by Dusty Monks to adopt the financial report, second by Daniel Crozier all approved. (Dusty Monks yes – Paul Percival yes – Daniel Crozier yes – Dean Brough yes)

Manager Report:

* Dickson Taylor said that we are going to charge East Duchesne Water Improvement District a monthly charge for water to the Bridgeland Tank. We need to decide what we are going to charge them. Raw water from Duchesne City will be going up to approximately $75.00 an acre foot. We have our water and Victory water cost so which price are we going to charge them?

1. Dickson Taylor is to write a contract with the prices and penalty in place for next month Board Meeting.

* John Price has not annex into our district. We cannot do it the property owners need to do the work. There are quite a few customers that are not annexed into our system. We should have those that are not annexed to our system pay a fee charge 50% more for water then regular customers. Find out the fees and let customers know and the paperwork and give them six months to get annexed into the system or they will be pay out of District price.
* Annual Clothing allowance: Each employee will be allowed $350.00 for clothing it will need to be a Separate line item for employee’s non-taxable item. Clothing that needs embroidery on them then JWID will pay for it.
* Vehicle: Jim Smart said that the logo for the trucks have been ordered. Dickson Taylor will bring policy back to Board Meeting next month.
* Website: The website will be a lot friendlier to use it will be more transparency so that we can put minutes and agenda on. We will keep our domain it will cost $200.00 a month.
* Gulch Crossing: Ken Richens will be starting on it in February. The extra $5,000 for changing the location of the crossing has been attached to Wyatt Griffith contract. There was additional $30,000.00 put in escrow which makes a total of $40,000.00 that is non-refundable. The contract has been signed by Dusty Monks and Wyatt Griffith and the money has been put in escrow.

Fraud Risk Assessments:

* Fraud Risk Assessments policies were handed out to the Board to look over and come back next month with changes.

Action items:

* It was moved by Dusty Monks to sell water to East Duchesne at the Victory cost plus any overage cost and fees and a contract to follow, second by Paul Percival all approved (Dusty Monks yes – Paul Percival yes – Daniel Crozier yes – Dean Brough yes)
* Have a contract to look over at the next Board Meeting.

1. OLD BUSINESS: We need to get the third-party consultant tier step in place. Roosevelt City said that they would be willing to share their consultant tier in their water department which would give us a foundation to start, and it would save time and money.
2. OTHER BUSINESS:

* Vender Register, OCC and Reconciliation were handed out for Trustees to sign.

1. **ADJOURNEMENT:** It was **m**oved by Paul Percival to adjourn at 9:05 p.m.

**APPROVAL:**

**Dusty Monks - Chairman**

**Attest:**

**Karen Ashby, Secretary**