**Johnson Water District**

3748 W Highway 87

Roosevelt, UT 84066

**Board of Trustee Meeting**

**Minutes**

June 8, 2023

1. **CALL TO ORDER:**

CONVENED: Board Meeting convened at 6:38 p.m. The meeting was called to order by Drew Eschler.

1. **ROLL CALL:** Drew Eschler Chairman

Paul Percival Vice-Chairman

 Dean Brough Treasurer (absent)

Dusty Monks Trustee

Daniel Crozier Trustee

Dickson Taylor Water System Manager

Jim Smart Operator

Karen Ashby Secretary

Ryan Chatwin

VISITOR: Chris O’Driscoll

 VISITOR: Cameron Olson, Aycock Miles & Associates CPAs, PC

* Cameron Olson went over the Audit for the year 2022. No compliance found and everything looks good in the JWID system. Things to do every year the open/closed meetings and adopt a fee schedule. Depression schedule report, not started till the project if finished.

VISITOR: Jason Blankenagel, Sunrise Engineering

* Mike Welden Construction in a couple of weeks should start digging for the Booster Station.
* The survey has been submitted to the Tribe and they are having their person look it over.
* Talked to Shelly Jackson, Deputy Elections Director they are doing precinct adjustments they will be Division not Precinct.
* The map of the boundary and precinct is finished.

VISITOR: Eric Rube, Jones & DeMille

* Eric Rube said Ute Energy will not be building a load out maybe an office and something small to wash trucks.

VISITOR: Steven Crochran GBS Benefits

* Steven Crochran said that he had merged with GBS Benefits in Vernal about eleven years ago. He went over the different plans of insurance. Dental/Optical/Vision. Steven Crochran said that he would have a benefits package cost for the Board Meeting on July 13, 2023. He said that he would have new hire paper sent to the office.

VISITOR: Mr. & Mrs. Preston Gibb

* He bought the property from Farrer about 4 or 5 years ago and the property is by the Ioka tank. He has locked the gate so you can’t get up to the tank and there is not a recorded easement, and he wants a water connection.
1. Information from Attorney Gayle McKeachnie is that the tank has been there for over twenty years so there is a prescriptive easement and we need to have access to the tank for safety reasons. The water tank and easements agreement were made with Farrer over twenty years ago.
2. Preston Gibb said it is a Right-of-Way issue to have the Board have their attorney get in touch with his (Preston Gibb) attorney.
3. Preston Gibb said to give him a call when you want the gate open, and he will come and open it no matter the time.
4. **MINUTES:**
* It was moved by Daniel Crozier to adopt the May 17, 2023, Special Board Meeting Minutes as amended, second by Paul Percival all approved. (Dusty Monks yes - Paul Percival yes – Daniel Crozier yes – Dean Brough absent)
* It was moved by Paul Percival to adopt the May 11, 2023, Regular Board Meeting Minutes as amended, second by Dan Crozier all approved. (Dusty Monks yes - Paul Percival yes – Daniel Crozier yes – Dean Brough absent)
1. **REPORTS:**

Financial Reports:

* The Operational Budget Report was handed out for Board Members to look over. A copy of the Vender Register was handed out on checks that were written for May 2023. It was moved by Daniel Crozier to adopt the financial report, second by Dusty Monks all approved. (Dusty Monks yes – Paul Percival yes – Daniel Crozier yes – Dean Brough absent)

HR Consultant update:

* Dusty Monks said the had asked Karen Ashby to send Todd Anderson all our compensation data. This included salary and benefits and the cost of the benefits.  Karen Ashby had the information sent to Todd Anderson that same day. Changes have been made to the manger position job description to move forward with strategy for the future in place.

Election:

* The Declaration of Candidacy was from June 1st to June 7th. James Smart put in for Precinct #3, Paul put a letter in the mailbox stating that he would like to continue to serve on the Board for Precinct #3, no one put in for Precinct #2 or Precinct #4.

 Manager Report:

* iWorQ System proposal: Cross Connection/water management/work management program.

Action items:

1. OTHER BUSINESS:
* Vender Register, OCC and Reconciliation were handed out for Trustees to sign.
1. CLOSED SESSION:
* It was moved by Dusty Monks to go into closed session at 8:45 p.m., held at the JWID office to talk about Legal/Land sale lease/Personnel discussion, second by Paul Percival (Dusty Monks yes – Paul Percival yes – Daniel Crozier yes – Dean Brough absent – Drew Eschler yes)
1. Attendance to the meeting:
2. Daniel Crozier
3. Dusty Monks
4. Paul Percival
5. Drew Eschler
6. Dickson Taylor
7. Jim Smart
8. Ryan Chatwin
9. Chris O’Driscoll

It was moved by Paul Percival to come out of closed session at 12:18 a.m., June 9, 2023, seconded by Dusty Monks. (Dusty Monks yes – Paul Percival yes – Daniel Crozier yes – Dean Brough absent)

1. **ADJOURNEMENT:** It was **m**oved to adjourn at 12:18 a.m.

**APPROVAL:**

**Drew Eschler - Chairman**

**Attest:**

**Karen Ashby, Secretary**