**Johnson Water District**

3748 W Highway 87

Roosevelt, UT 84066

**Board of Trustee Meeting**

**Minutes**

March 9, 2023

1. **CALL TO ORDER:**

CONVENED: Board Meeting convened at 6:30 p.m. The meeting was called to order by Drew Eschler.

1. **ROLL CALL:** Drew Eschler Chairman

Paul Percival Vice-Chairman

Dean Brough Treasurer

Dusty Monks Trustee

Daniel Crozier Trustee

Dickson Taylor Water System Manager

Jim Smart Operator (absent)

Karen Ashby Secretary

Ryan Chatwin Water System Technician

VISITOR: Jason Blankenagel, Sunrise Engineering

* Independence water line: You cannot order pipe until the easement and loan are secured.
* The Precinct Boundaries shape files are ready for the County. You can go ahead and forward the Shape Files to Shelly Jackson, Deputy Elections Director, office of the Lieutenant Governor.
* Jason Blankenagel said that they had a meeting today with Steve Secrest, SCI: The pumps will be here in May and the Radio Tower is here. Weldon Construction is good to come out as soon as the mud dries out.
* There will be a meeting with Weldon Construction on the March 20th at 1:00 at the office to go out and look over the waterline that was installed in Pleasant Valley.
* The Grant Money application from the Division of Drinking water to do the Lead/Copper from meter to the house was applied for the whole $100,000.00 grant.

VISITOR: Eric Rube, Jones & DeMille Engineering

* Eric Rube said that it has been quiet on the two projects: Wyatt Griffin and Blu Station.

1. **MINUTES:**

* It was moved by Dusty Monks to adopt the February 9, 2023, Regular Board Meeting Minutes as corrected, second by Paul Percival all approved. (Dusty Monks yes - Paul Percival yes – Daniel Crozier yes – Dean Brough yes)

1. **REPORTS:**

Financial Reports:

* Operational Budget Report was handed out for Board Members to look over. A copy of the Vender Register was handed out on checks that were written for February 2023. It was moved by Dean Brough to adopt the financial report, second by Paul Percival all approved. (Dusty Monks yes – Paul Percival yes – Daniel Crozier yes – Dean Brough yes)

Manager Report:

* Dickson Taylor said that he received a letter from Alea Nielson, Engineer for Myton City they would like to meet on Monday March 6th at 1:00 p.m. at the office for anyone that would like to come.
* Batteries from the Myton vault was not working so we brought them to the shop and charged them. They are five years old so we will see if they will hold the charge.
* New contract for Duchesne City water use: The cost of Raw Water would be $75.00 to $112.50 there is no guarantee on water. In the contract it stated that JWID would get 400 AF of water. In 2022 we use 700 AF of water. We need to meet with Duchesne City to work out the contract. Working committee Paul Percival, Dan Crozier, and Dusty Monks.
* Will be meeting with Scout and Clyde Watkins, Duchesne County Water Conservancy on Tuesday.
* Dickson Taylor told the Board that his truck has arrived, but he is waiting for the toolbox and seat cover to come in before he drives it.
* The silver truck is not working we have an appointment to have things checked out on the 20th of March. Lost oil pressure and a knock in the motor.

1. Ryan Chatwin gave a breakdown cost on Ford and Dodge trucks.
2. Let’s keep Dickson Taylor old truck for now till we find out what is wrong with the silver truck.

* We have had a few businesses that there water freezes because they keep driving over their meter and will not leave a trickle of water running. The Board said if you must go back a second time for frozen water then charge them for your time.
* We had two main lines freeze the Independence line and Merlyn Cook.

Rural Water Conference:

* Paul Percival gave a update on the classes that he attended and what he learned while he was at the conference.

Fraud Risk Assessments:

* Fraud Risk Assessments policies will continue to be worked on. The Conflict-of-Interest Policy and The Code of Ethical Conduct Policy were approved and signed.

10 Shares Class D Water Three-year Lease:

* Terry Scholes $100.00 per share for 2 shares.
* Curtis McCormick $100.00 per share for any available.
* Dax Jenson $150.00 per share for 5 shares.
* Dale Winterton $100.00 per share for 3 shares.
* Dax Jenson has the top bid on five of the water shares and we will need to rebid the other five shares since they are at the same price per share.

Action items:

* It was moved by Dusty Monks to award the lease of five shares of Class D to Dax Jenson for the $150.00 per share on top of the spring and fall assessments. Have Terry Scholes, Curtis McCormick and Dale Winterton rebid the other five shares. Have the bids in by noon Friday, March 16, 2023, given priority with quantity of shares and price, second by Dean Brough all approved. (Dusty Monks yes – Paul Percival yes – Daniel Crozier yes – Dean Brough yes)

A. Deliver the information on leasing the class D water to Terry Scholes, Curtis McCormick and Dale Winterton.

1. OTHER BUSINESS:

* Vender Register, OCC and Reconciliation were handed out for Trustees to sign.
* Keep Holidays the same and clean up the benefit package in the personnel folder.
* It will be a while before we get the third-party consultant pay scale benefit grade define.
* Tuesday the last day for customers to be put on the agenda. Mail out agenda Wednesday/Thursday the week before Board Meeting so Board members can have time to look over the items for Board meeting.
* Open Public comments at the beginning of the meeting and give them about three minutes to speak their mind. There will not be any motion on what is brought to the Board.
* Open House: When we built the office/shop building we were going to have an open house and we still have not done it. We could do it in the summer month, have some information for customers to look, and serve food to show member appreciation.

1. Old Business:

* On Bobby Drake subdivision there is pipe fused and laying on the ground. There is 50 to 100 feet that is covered not sure what he is going to do, the end of the pipe is closed. Dickson Taylor said that Bobby Drake will have to have the line pressured, and everything checked before he can use the waterline.
* There are three lines in limbo that have not been passed off:

1. Kenny Richens - Pleasant Valley
2. Bobby Drake – Cobble Hollow
3. Max Rasmussen - Highway 40
4. OTHER BUSINESS:

* Vender Register, OCC and Reconciliation were handed out for Trustees to sign.

1. **ADJOURNEMENT:** It was **m**oved by Dusty Monks to adjourn at 9:30 p.m., second by Dean Brough

**APPROVAL:**

**Dusty Monks - Chairman**

**Attest:**

**Karen Ashby, Secretary**